

- Carbon Impact Assessments are to be appended to the associated cabinet reports
- Prior to publishing reports, Carbon Impact Assessments should be sent to [climate@rotherham.gov.uk](mailto:climate@rotherham.gov.uk) for feedback
- Report authors may also use the above email address to direct any further queries or to access further support regarding completing the assessment

Will the decision/proposal impact...	Impact	If an impact or potential impacts are identified			
		Describe impacts or potential impacts on emissions from the Council and its contractors.	Describe impact or potential impacts on emissions across Rotherham as a whole.	Describe any measures to mitigate emission impacts	Outline any monitoring of emission impacts that will be carried out
Emissions from non-domestic buildings?	<i>impact unknown but minimal due to one day</i>		Emissions created by the use of heating and lighting in buildings used as polling stations on election days, from 07:00 to 22:00	No practical mitigations possible	Where polling stations are located in buildings whose energy is supplied through the Council's energy procurement portfolio, annual greenhouse gas emissions will already be monitored. Since there is no other option available - polling stations must be open from 7:00 to 22:00 on polling days - it is not proposed to monitor emissions on specific polling days

Emissions from transport?	<i>impact unknown but minimal due to one day</i>	<p>Emissions from vehicles from staff travelling to and from polling stations.</p> <p>Emissions from vehicles travelling to and from polling stations to delivering and collecting polling booths and other electoral equipment.</p>	Emissions from vehicles if electors choose to travel to the polling station by car.	<p>Where possible staff are allocated to work in a polling station near to their home address, therefore limiting the impact of vehicle emissions from travelling.</p> <p>The contractor used to deliver and collect the polling station equipment plan their route, to ensure it is efficient as possible.</p> <p>No other practical mitigations possible.</p>	None
Emissions from waste, or the quantity of waste itself?	Not applicable				
Emissions from housing and domestic buildings?	Not applicable				
Emissions from construction and/or development?	Not applicable				
Carbon capture (e.g. through trees)?	Not applicable				

Identify any emission impacts associated with this decision that have not been covered by the above fields:

Please provide a summary of all impacts and mitigation/monitoring measures:

The Council is legally required to designate polling districts and polling stations for Parliamentary elections, which are also used for local elections. On polling day, polling stations must legally be open between 07:00 and 22:00 and therefore it is necessary for lighting and sometimes heating to be used to ensure staff have suitable working conditions and electors have a comfortable environment in which to vote.

There will be emissions from polling staff travelling to and from the polling station. Where possible staff are allocated to a polling station to limit the travel time and emissions, however, this is not always possible.

A Council contractor used to deliver and collect the polling station equipment plans its routes to ensure journeys are as efficient as possible.

Whilst polling districts and polling stations are generally local to electors, it is not possible to control or manage the method of travel they use to go to the polling station. If some electors drive, there will be emissions relating to their journey.

Supporting information:

Completed by: (Name, title, and service area/directorate).	Mike Thomas, Electoral Services Manager, Electoral Services, Finance and Customer Services
Please outline any research, data, or information used to complete this [form].	Not applicable
If quantities of emissions are relevant to and have been used in this form please identify which conversion factors have been used to quantify impacts.	
Tracking [to be completed by Policy Support / Climate Champions]	<i>Louise Preston, Climate Change Manager CIA126</i>